



# Fundraising, Events and Marketing Volunteer

Fundraising is key to our work so that everyone in Luton knows what we do and how they can support us. We are looking for a volunteer to provide general admin support and help with fundraising events alongside marketing. This is a perfect volunteering role for anyone who wants to work for a charity, has a few hours to spare each week/month and wants to make a real difference to local women and children.



## Volunteer Qualities:

Do you want to be part of a small team raising vital funds to support the work of WAL?

Do you have good communication skills?

Do you have good attention to detail?

## What you can expect from us:

The opportunity to be part of a supportive and friendly team.

Full, flexible induction and training covering the role.

A great opportunity to learn about fundraising and marketing, a perfect introduction to the non-profit sector.

## What we expect from you:

We understand that volunteering needs to fit around your life, so if you can, we would love for you to commit to volunteering once a month.

Fundraising at WAL is busy but hugely rewarding and we are looking for someone who can take initiative and get stuck in.

## Duties and Responsibilities

- Helping prepare for fundraising events, liaising with other volunteers and helping with all event admin tasks.
- Writing and sending emails, distributing fundraising materials, and thanking our supporters and volunteers.
- Volunteering at events, this could include support with collecting donations, shaking buckets, selling raffle tickets and promoting WAL at events.